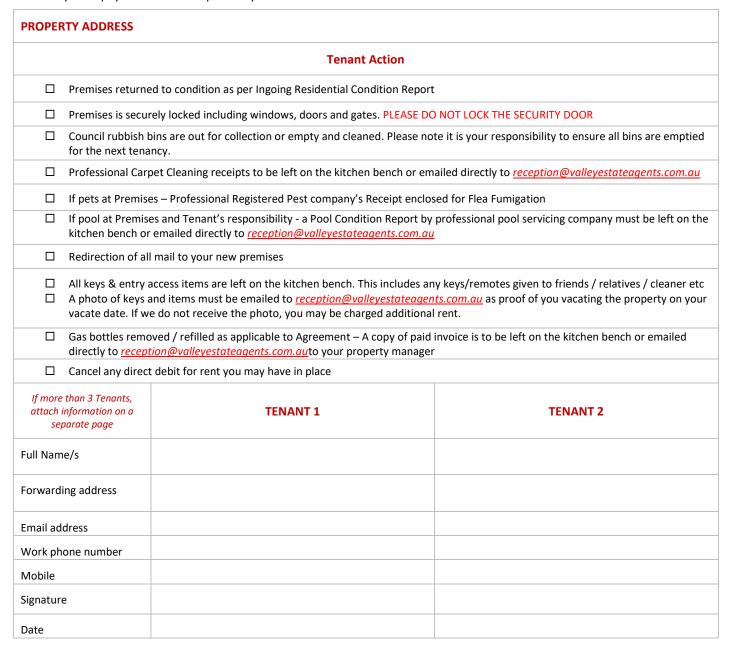
VACATING CHECKLIST

- Please complete the checklist below and return via email reception@valleyestateagents.com.au
- Rent is calculated up to and including the date in which the property is handed back to our Agency.
- A final water meter reading will be read (if applicable) to finalise your water usage and an invoice will be provided for payment to be made prior to the bond being released.
- If you are breaking lease, a break lease invoice will be sent to you once have advised us of an official vacate date. We ask you to pay for this invoice prior to your vacate date.



^{**} Please note that by completing the above details, it will speed the process up of the return of your bond **

^{**} The bond will be released into the same bank account that you lodged the bond online. If you need to change or check this number, you will need to log into bonds online and make the required changes yourself.**